

ACM ICMR Steering Committee Bylaws (Rules & Principles)

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December 2, 2011, version 1b, includes clarifications on membership terms & advisory committee
September 9, 2017, version 1c, Edited text to reflect gender neutral aspirations in line with ACM policy

1. Mission

ACM ICMR is the premier scientific conference for multimedia retrieval worldwide. Its mission is to illuminate the state of the art in multimedia retrieval by bringing together researchers and practitioners in the field of multimedia retrieval. It is essential to ensure that the conference includes sessions for presenting high-quality research papers and for sharing practitioner experiences. Sessions discussing the current state of the art, directions for the future, large-scale media evaluations, and demonstrations of current technology are encouraged. The main objectives of ICMR are the following:

- 1.1 To provide a setting for the presentation and discussion of high-quality original research papers in all aspects of multimedia retrieval.
- 1.2 To provide a forum for the exchange of ideas between researchers and practitioners in the field, ideally by maintaining a separate "industry" track.
- 1.3 To provide a range of complementary events such as panel sessions, exhibitions, workshops, and large-scale media evaluations.
- 1.4 To provide suitable facilities for informal networking and exchange of ideas between delegates.

2. ACM ICMR Steering Committee Composition

The ACM ICMR steering committee was created to be the primary board on the direction and growth of the multimedia retrieval community and select the chairs who will lead the ACM ICMR meetings. Regular members of the steering committee are distinguished scientific leaders in the field of multimedia information retrieval and must fit these conditions:

- (i) Past general chair of ICMR, CIVR, or MIR.
- (ii) Committed to serving and improving the current and future ICMR meetings and multimedia retrieval community.
- (iii) Responsive to ICMR committee matters.

and have these duties:

- (1) Selecting future locations and primary organizers of ICMR and assisting in publicizing ICMR.
- (2) Advising on the direction and growth of the ACM multimedia retrieval community.
- (3) Serving as a "Shepherd" for a future ICMR chair

2.1 Regular Members

New candidates for regular members are selected from past general chairs. Only candidates who have *demonstrated a strong commitment to the future of ICMR and are responsive to ICMR steering committee matters* will be considered for membership. By majority vote of the current steering committee, a membership term of 4 years can be conferred. Members who are not responsive for over a month or who have finished their terms will be automatically shifted to the advisory committee (non-voting). If extenuating circumstances occurred (e.g. if there are insufficient steering committee members), the steering committee chair may move an advisory committee member back to regular member status for a period of 4 years. Regular members are important positions which represent the leaders of the multimedia retrieval community of which the steering committee chair (who is chosen from the regular members) serves as the face and primary officer. The ICMR steering committee chair is the main coordinator for ICMR matters which are relevant to the future of the conference and community. He/she (or another regular member if assigned by the chair) functions as a "Shepherd" to the ICMR general chairs regarding the direction of the conference, conference planning, and recommendations on improving the conference. Requests should be submitted to the steering committee chair who will bring the matter to the steering committee for comments, discussion, and a decision by majority vote if one is required. After a bid is selected by the steering committee, the steering committee chair should be consulted by the organizers regarding any changes in the proposal.

2.2 SIGMM Special Member

Towards ensuring clear communication with the ACM SIGMM, one special member is the representative of the ACM SIGMM as chosen on a yearly basis by the ACM SIGMM Chair. This representative must be currently serving on one of the official SIGMM committees (these committees are the SIGMM officers, executive board, or steering committee). The special member cannot be the steering committee chair. He/she will have 1 vote in the decisions and can participate in committee discussions in the same way as a regular member.

3. Decisions and Voting Rules

In order to ensure objectivity and fairness in the decision process, we have the following rules:

- 3.1 *Majority vote is required for all decisions.* In the decision for selection of ICMR bids, the decision is made by the following process: each voting member submits a ranked list to the chair of the bids (for example, Rank 1: Vancouver; Rank 2: Oxford; Rank 3: Brisbane, etc.). The chair collates the ranking lists and computes the average rank for each bid. The bid with the best average rank is selected for the ICMR of the decision year. In the case of a tie, the steering committee chair casts the deciding vote.
- 3.2 Members who are part of the organizing committee for a current ICMR bid may not participate in the discussions nor voting process.
- 3.3 All voting is anonymous. Committee members may reveal their votes if they wish, but there is no obligation to do so.